**Central Peace Family and Community Support Services**

**Regular Board Meeting**

**June 11, 2024**

**Council Chambers, MD of Spirit River #133**

**Spirit River, In the Province of Alberta**

***Minutes***

In Attendance:

Chair: Jeanne Yoder MD of Spirit River #133

Evelyn Bzowy MD of Spirit River #133

Stan Bzowy MD of Spirit River #133 Council

Carrie Jackson Village of Rycroft

Joanne Chelick Village of Rycroft Council

Rhonda Yurchyshyn Town of Spirit River

Tammy Yaremko Town of Spirit River Council

Denay Bjornson Birch Hills County Council

Administration: Julie Temple Coordinator

Paisley Ellis Assistant Coordinator

REGRETS: Laurie Davies Village of Rycroft

Jeannine Chambul Town of Spirit River

1. Welcome. Meeting called to order at 6:30 pm by Chair Jeanne Yoder.
2. Approval of:
   1. Agenda
      1. **MOTION 44-24**: Moved by Stan Bzowy to accept the June 11, 2024 agenda with addition of 5)b) Policy Updates. **CARRIED**
   2. Minutes
      1. **MOTION 45-24**: Moved by Tammy Yaremko to accept the May 14, 2024 minutes as presented. **CARRIED**
   3. Coordinator’s Report
      1. Stan added that the MD of Spirit River is the successful recipient of a $90,000 grant from Healthy Aging Alberta for the bus program, in part due to the assistance of the FCSS Coordinator on the grant application.
      2. **MOTION 46-24**: Moved by Denay Bjornson to accept the May 14, 2024 Coordinator’s Report as presented. Seconded by Laurie Davies. **CARRIED.**
      3. Noted that Evelyn Bzowy did not attend the ESS training, and that Carrie Jackson did attend, on June 12.
3. Financial Report
   1. **MOTION 47-24:** Moved by Denay Bjornson to accept the June 11, 2024 Financial Report as presented. Seconded by Stan Bzowy. **CARRIED**
4. Business Arising from the Minutes
   1. Overdue Client Accounts
      1. **MOTION 48-24:** Moved by Evelyn Bzowy to accept new policy # FCSS 1-L “FCSS Client Accounts Receivable Guidelines”. Seconded by Carrie Jackson. **CARRIED**
      2. **MOTION 49-24:** Moved by Carrie Jackson to write off as bad debt, the balance of $66.00 on account #3494. Seconded by Denay Bjornson. **CARRIED**
   2. Kurling Without Ice
      1. **MOTION 50-24:** Moved by Denay Bjornson that FCSS purchase another NAK Kurling Without Ice for the community. Seconded by Stan Bzowy. **CARRIED**
5. New Business
   1. Board Communication
      1. Guidelines for non-meeting email communication:
         1. Give a timeline or deadline for responses needed
         2. All responses need to be in a “reply to all” email
         3. If email is urgent, the Coordinator may send a group text informing Board members that there is an urgent email, with a reminder NOT to reply to the group text.
   2. Policy Updates
      1. Board members request paper copies of all recently updated and implemented policies, and reminded to bring binders to next meeting.
6. Correspondence – none at this time
7. Council Updates
8. County of Birch Hills
9. Village of Rycroft
10. Town of Spirit River
11. MD of Spirit River

Next meeting – Scheduled for September 10, 2024 at 6:30pm in the MD of Spirit River Council Chambers.

Chair adjourned meeting at 7:33pm.

These minutes approved this day of September 10, 2024:

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FCSS Chair Coordinator